

SECTION A: THE ROLE			
Job Title:	Technician		
Institute/Service:	Academic Technical Services		
Job Grade:	Grade 05		
Job Family:	Learning		
Job Location:	Lancaster		
Responsible To:	Lead Technician		

Role Purpose:

Based at our Lancaster Campus, you will work as part of the technical team supporting practical, face-to-face, and remote teaching and learning activities within the Institute of Health

You will work in close collaboration with academic colleagues supporting the delivery of practical academic activities, which would include the setting up, clearing away and maintenance of equipment and resources within our clinical skills and medical imaging labs; working with staff and students to demonstrate equipment and software; and supporting students in small groups with self-directed learning.

You would be expected to support a range of activities involving our Nursing, Medical Imaging, Occupational Therapy, and Paramedic Practice programmes. This may also include providing some support for simulation-based activities within those areas, for example with our high-fidelity manikins, or AR/VR systems.

SECTI	ON B: PRINCIPAL DUTIES/KEY OBJECTIVES			
1.	Provide technical support for both staff and students across the Institute of Health in delivery of clinical skills and other teaching and learning.			
2.	Setup and clear away resources and equipment as required by academic colleagues for teaching and learning activities.			
3.	To support students with the use of technology and software in self-directed learning.			
4.	Ensure that clinical skills labs are kept tidy and well stocked with resources and consumable items. Carry out periodic stock checks on consumable items and reorder as required.			
5.	Maintain and manage specialist equipment, including related service contracts.			
6.	Maintain and update as needed all relevant risk and COSHH assessments and operating procedures.			

Additional Information:

You may on occasions and in line with operational needs:

- Be required to work different hours including at weekends/evenings;
- Be required to travel to other campuses and sites as necessary.

In addition to the duties listed here, you will be required to perform other duties which are assigned from time to time. However, such other duties will be reasonable in relation to the grade.

It is the University's intention that this role description is seen as a guide to the major areas and duties for which the post holder is accountable. However, the business will change and

the post holder's obligations will vary and develop. The description should be seen as a guide and not as a permanent, definitive and exhaustive statement.

Providing an Inclusive Environment:

The University of Cumbria is committed to providing an inclusive environment, where staff, students and visitors are encouraged to be their true self, in order to enhance the individual and collective experience. As a university community, we share the social responsibility of enabling this inclusive environment by valuing, respecting and celebrating differences, to ensure that we generate a sense of understanding and belonging.

The university recognises that our differences are our strength, seeking and valuing different perspectives and ideas, in an environment that is without prejudice and bias.

We are committed to embracing our responsibility as a facilitator of change and continue to develop our equality agenda in line with and, where appropriate, beyond the Equality Act 2010. We do not tolerate discrimination, bullying or harassment in any form on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, or sexual orientation.

Criteria for Grade 5 Role Title: Technician	Essential/ Desirable	To be identified by:
Qualifications Education to RQF Level 3 (A level standard or equivalent standard) or equivalent experience.	Essential	Application Form
Experience Previous experience in a similar role or knowledge of the subject areas, e.g. Nursing, Paramedic Practice, Medical Imaging, Midwifery or Occupational Therapy within the context of Higher Education.	Essential	Supporting Statement/ Interview
Experience of working in higher education and awareness of wider University, HE issues and external changes such as innovations, changes in legislation/regulation which impact on the job.	Desirable	Application Form/Interview
Knowledge, skills and abilities Experience-based knowledge to plan and execute a range of activities without constant guidance, and able to exercise initiative to develop appropriate solutions to work issues within agreed policies and procedures.	Essential	Application Form/ Interview
Able to create standard and more complicated documents or materials for both staff and students.	Essential	Application Form/ Interview
Effective organisational, communication, interpersonal and time management skills.	Essential	Supporting Statement/Interview
Analytical and problem-solving skills to be able to resolve issues independently and as part of a team	Essential	Supporting Statement/Interview
Analytical and problem-solving ability to understand and interpret information and make recommendations.	Essential	Application Form/Interview
Professional approach to work and work colleagues and ability to work independently, using initiative to find appropriate solutions to some non-standard /non-identical work issues independently, referring more complex issues to, and seeking advice from, line management.	Essential	Application Form/Interview
Skills to provide customer service to both routine and non-identical queries and the ability to be tactful and diplomatic when required, as a front-line service provider, to deal with sensitive situations.	Essential	Application Form/Interview
Knowledge of relevant IT packages, information systems and procedures, ability to adapt/transfer skills to use new technology.	Essential	Supporting Statement/Interview
Understanding of relevant Health and Safety and Data Governance regulations.	Essential	Application Form/Interview
Other Commitment to the Strategic Plan of the University especially in relation to equality of opportunity at work and a healthy and safe working environment.	Essential	Interview